Montgomery Township Autumn Festival
1001 Stump Road
Montgomeryville, PA 18936
Phone: (267) 649-7200
Fax: (215) 855-6656
www.montcrc.com

VENDOR INFORMATION & FORM

We invite you to join us at the 19th annual Montgomery Township Autumn Festival on Saturday, October 12, 2019 from 12:00 p.m. until 5:00 p.m. We will be having activities for all age groups throughout the day. Some of the events will be amusements for the kids, trampoline bounces, K-9 demonstrations, music, food, and scarecrow making.

WHERE: William F. Maule Park at Windlestrae
1147 Kenas Road, North Wales, PA 19454

WHEN: Saturday, October 12, 2019, rain or shine from 12:00 p.m. until 5:00 p.m.

COST: $75.00 (for-profit businesses) and $25.00 (non-profits) for a space, approximately 10'X15'.

SET-UP TIME: **To allow time to check in, unload and set up:**

Vendors shall arrive at 10:00 a.m. and shall relocate all vehicles from the booth areas to Vendor parking at the Maule section of the park by 11:15 am.

To assist you to return to your booth or back to Vendor parking at the close of the event, a shuttle will be provided for transportation between the two areas.

No vehicles will be permitted to enter the vendor sites after 11:00 a.m.; however, vehicles will be allowed to return to the booths beginning at 5:30 p.m. If you must leave early, you will have to walk your display material to the Vendor parking lot.

WE PROVIDE: 1 space (approximately 10' X 15'), one 6-foot table and 2 chairs.

Applications will be accepted on a space available basis and subject to review by the Recreation Office and the Autumn Festival Committee. Please complete a Vendor registration form and return it with payment to the address above to reserve your space. **No space can be reserved without a completed registration form and full payment – No exceptions!**

If you have any questions about the Autumn Festival, please contact:

Derek Muller, Recreation Program Supervisor
dmuller@montgomerytwp.org or (267) 649-7208

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MONTGOMERY TOWNSHIP AUTUMN FESTIVAL – SATURDAY, OCTOBER 12, 2019
VENDOR REGISTRATION – FORM & FEE DUE BY SEPTEMBER 16th!
*Limited to the first 75 vendors.

Business/Organization:		
Type of Organization:	☐ **For-Profit: $75.00/space** ☐ **Non-Profit: $25.00/space**	
Contact Person:		
Address:		
Phone:		**Cell:**
E-Mail Address (REQUIRED):		
Type of Display or Activity:		
Selling or Giving Anything Away?	☐ **Selling** ☐ **Give-Aways** ***Note: Food samples may be handed out but NO FOOD MAY BE SOLD in the Vendor area.**	
If Yes, Please Provide a Brief Description		

We provide a space approximately 10' X 15' in one area of the Festival for you to set up your display/activity. A 6-foot table and 2 chairs are provided for each vendor.

Please note that no alcoholic beverages are permitted at this event.

By signing this form, I release Montgomery Township and any individual working on behalf of the Autumn Festival Committee from any liability. Please return the form to Montgomery Township in person or mail to: Montgomery Township Autumn Festival, 1001 Stump Road, Montgomeryville, PA 18936. Any questions, please call (267) 649-7208.

Signature: _____Date: _____

For Office Use

Registration Form Received By: _____

Date: _____ **Payment Received:** _____